

Serial No.



# UGANDA INVESTMENT AUTHORITY

UGANDA BUSINESS FACILITATION CENTRE

Plot 1, Baskerville Avenue, Kololo

P.O BOX 7418, KAMPALA- UGANDA

Email: [info@ugandainvest.go.ug](mailto:info@ugandainvest.go.ug), <https://www.ugandainvest.go.ug>

## APPLICATION FOR AN ALLOCATION OF INVESTMENT LAND

**1.0 DETAILS OF THE APPLICANT**

1.1 Name of Company/Business.....  
 .....

a) Physical Address.....  
 .....

1.2 Contact Person.....

a) Physical Address of the contact of the contact person  
 .....  
 .....

Tel ..... Mobile.....

Email.....

1.3 Legal form of Business Entity (Limited liability Company, partnership, sole proprietorship, cooperative society  
 .....

1.4 Proposed Business activity.....  
 .....

1.5 Company Shareholders

Name of shareholder	Address	% shareholding	Nationality

1.6 Indicate the anticipated period within which the project will be implemented

.....  
 .....

1.7a Indicate the preferred industrial park and acreage

.....  
 .....

1.7b indicate the nature of land required (agricultural or industrial)

.....  
 .....

1.8 Indicate the infrastructure facilities required for implementation of the project

.....  
 .....

1.9 indicate whether an Environment Impact Assessment shall be required for the project

.....  
 .....

1.10 Indicate other investment projects (if any) implemented by the company

.....  
 .....

**2.0 Projected Fixed Capital investment costs (US\$) in project requiring this land**

Item	Year 1	Year 2	Year 3	Total
Land				
Building and Civil works				
Plant, Machinery & equipment				
Transport (vehicles)				
Office Equipment				
Furniture				
Installation costs				



Administration									
Skilled									
<b>Total</b>									

i) State the specific positions that will be filled by expatriate staff  
Short term (1<sup>st</sup> & 2<sup>nd</sup> year)

.....  
.....

Long term (after 3<sup>rd</sup> year & beyond)

.....  
.....

ii) State how long it will take place to replace all the expatriate staff?

.....  
.....

3.1 state any other benefits that the project will bring to the economy

.....  
.....

**4.0 MARKET (Domestic & Export)**

Indicate which market will absorb the anticipated product/output of your company

% of total Annual Output

Domestic Market .....

Export Market .....

**5.0 SOURCE OF INPUTS**

State the percentage of annual inputs which will be sourced

Locally ..... %

Imported ..... %

## 6.0 DECLARATION

I hereby certify that the foregoing particulars are correct to the best of my knowledge

Name.....

Signature.....

Date.....

### Copies of the following documents should be attached to the application:

- ✓ Legal status (Copy of Certificate of Registration / Incorporation and Articles and Memorandum of Association)
- ✓ The Company **Investment License** (issued by UIA)
- ✓ A detailed **Business Plan** indication the Executive Summary, Product/ Service description, Market Analysis, Human Resource Plan, Financial Analysis
- ✓ Evidence of availability of Funds or ability to raise funds to implement the project (which could be a **bank statement** for the company or directors or a commitment letter from the Bank to fund the said project)
- ✓ Evidence of Investors track of record in terms of experience in implementing similar or related investment projects in the past
- ✓ Preliminary **Architectural lay out** of the proposed facility (giving details of proposed land utilization)
- ✓ Filled in **Application Form** for allocation of Investment Land
- ✓ Passport photocopies or national IDs of the Directors

### Additional Documents

- Audited books of accounts (if any)
- Secondary Licenses from line Ministry or other Authority (if any)
- Change of share documents (if any)
- **Introduction letter** written on company letter head highlighting which industrial park and what acreage required.

**To be submitted physically to:**

The Director General  
Uganda Investment Authority  
Kampala Industrial and Business park nest to DTB Namanve  
P.O Box 7418, Kampala  
Tel : 0414 301100 or 0414 301104  
Email: [info@ugandainvest.go.ug](mailto:info@ugandainvest.go.ug)  
Website: [www.ugandainvest.go.ug](http://www.ugandainvest.go.ug)